

HARTLEY NEIGHBOURHOOD PLAN STEERING GROUP

**A meeting of this Group will be held at “the Firs” Fairby Lane ,
Hartley DA3 8DA at 2 pm on Thursday 4th July.**

AGENDA

1. Apologies for absence.
2. Declarations of interest (if any)
3. To approve the minutes of the meeting held on 15th May 2024 - **copy attached – Appendix A**
4. To receive a report from Gerald and Stephanie from their presence at the Fawkham and Hartley Fete.
5. The main purpose of the meeting is to review the **Draft Plan (already circulated)** and to agree the process for preparing and reviewing the evidence papers to support the Plan. Volunteers will be needed to undertake areas of work but fortunately Fawkham have been through this process, and we can use their documents for guidance. **Lists of these documents are attached- Appendix B**
6. Letter from Intelligent Plans about the Health Check.
Please note draft documents needed. – **Letter attached Appendix C**
7. Requirements for a Strategic Environment Assessment
8. Enclosed is a letter from Laura Evans, Chair of Fawkham Parish inviting the Groups support for the Fawkham NP. **Letter Attached Appendix D**
9. Any other business.
10. Date of next meeting.