

# NEIGHBOURHOOD PLAN STEERING COMMITTEE

## AGENDA

**Meeting of the Steering Committee at 2pm on Wednesday 15<sup>th</sup> April 2026  
at the Library in Ash Road Hartley.**

1. Apologies for Absence.
2. Declarations of Interest (if any)
3. Adoption of Minutes of the Steering Committee Meeting held on the 4<sup>th</sup> February 2026. (Copy attached as Appendix A).
4. Review of progress to date  
Preparations for the statutory Regulation 14 Public Consultations are proceeding well with the printing of the letter to all residents and landowners now ready for distribution in April in readiness for the consultation timetable which will run from 20<sup>th</sup> April until 31<sup>st</sup> May 2026. Copies of the Consultation questionnaires have also been printed and will be available for collection from the Parish Office and from a display in the Library. Copies will also be available on line in accordance with advice contained in the Consultation letter.
5. Future arrangements  
See revised workplan circulated by Gary on 27<sup>th</sup> March 2026 -attached at Appendix B
  - a. Display in the Library. On the 17<sup>th</sup> April, Gerald has kindly offered to provide a display in the Library, containing details of the Plan Policies, a few copies of the final draft Plan together with copies of the Consultation Questionnaires for completion by residents. This display will not be manned but supplies of the questionnaires will be maintained.
  - b. Public walk in arrangements have been reserved in the Church Centre Ash Road for Thursday 7<sup>th</sup> May from 5pm until 9pm and on Saturday 9<sup>th</sup> May from 10 am until 2pm. Volunteers are needed to support these arrangements.
6. Regulation 14 Consultation Results  
It is proposed that the results should initially be examined by a Sub Group which will refer them to Derek Stebbing for further review. To appoint a Sub Group.
7. Local Green Spaces  
In accordance with the agreed arrangements owners of the areas designated in the draft Plan proposals as "Local Green Spaces" have been notified of the intention to include their land in the Plan under this designation. Four owners have objected to the designation and have been advised that their objections will be dealt with under the arrangements for dealing with issues raised under the Regulation 14 Public Consultations. This will involve a formal Review of the issues raised by the Steering Committee with advice from the Committee's Planning Consultant. The four sites are:

- i. Bramblings
- ii. Foxbrough Woods
- iii. New Ash Green Allotments, Northfield
- iv. Chapel Wood.

8. Funding.

At the present we have reserve funds of £18,200 available for the Plan.

Future claims on our funds will relate to (a) the examination and response to the Regulation 14 Consultations, (b) printing costs and (c) preparatory work for the Examination process.

It is understood that the cost of the Examiner and any Referendum that follows is met by the Local Planning Authority.

9. Any other business

10. To fix a date for our next meeting